



## **PUD BOARD MEETING MINUTES**

**AUGUST 9, 2011**

**PRESENT:** Mike Elmore, Marla Skroch, Gene Tobie, Rod Peterson, Roger Prowell, Patsy Busick, Tom Peachey and Jeb Miller. Tom Ashmore absent from meeting.

**GUESTS:** None.

Meeting called to order at 6:30 pm by Vice President Mike Elmore.

Motion by Marla Skroch; second by Gene Tobie to approve the July 13, 2011 minutes and consent agenda. Motion approved 4 ayes, 0 nays.

**PUBLIC COMMENTS:** None.

**FINANCIAL REPORT:** Patsy Busick presented financial reports. With interest earned in July 31, 2011 of \$284.74, less \$10.12 service charge, and deposits of 39,583.93 the LGIP account balance was \$686,212.04. As of July 31, 2011, Columbia State Bank account balance was \$66,675.05. The balance of the CSB SDC checking account as of July 31, 2011 is \$12,214.84 and Connections checking account is \$9,012.39. The balance of the CSB Service Deposits account as of July 31, 2011 was \$16,694.93. Financials were approved as presented.

**ENGINEER OF RECORD REPORT:** Ben Beseda presented the Engineer of Record report.

**Sunrise Estates Expansion:** At this time, no response has been received to our plan review and SDC letter issued on June 28, 2011. The city has recently received updated plans. The city planner is going to make the architect aware of the District's need for updated plans as well. Ben also intends to follow up with the architect.

**Second Street Project:** The final plans and cost estimate have been provided to District staff for their review and comment. Staff is also going to provide input on some of the construction details for how the typical service connection is to look. Ben has had review meeting as well as phone calls and emails with staff.

**Lockwood Street Project:** Ben has worked with staff to develop a plan for new piping on the line from Lower Chenoweth Well 3 through the Sunflower Booster Pump Station. This involved a couple of site visits and meetings with staff. The plan set is complete and will be submitted to OHD Drinking Water Program this week. Ben is also initiating work on replacement plans for the Lockwood line between Starlight and Sunflower Streets. Careful consideration is being made to account for PRV station locations and how the system will look and operate at build out.

Ben will attend a City of The Dalles Site Team meeting this Thursday for a conversion of Bert Hodges' trailer sales lot at Second and Hostetler to a used car sales lot and detailing shop. Ben doesn't expect this to result in any new service for the PUD. No changes are planned to the existing structures but may result in more water use.

In a Power Point presentation, Jeb Miller demonstrated to the Board the Sunflower Project which starts at the Sunflower vault and goes to Lockwood Street. It included changing an old valve to a new four-way valve, utilizing two 6" valves to the booster pump and two 8" valves for a future project. About 60 feet of pipe will be replaced. Jeb had a section of the old pipe that was pulled out of the ground, showing thin walls and

welded seams and a leak. It was hard digging due to the rock and found no sand or rock free soil bedding around the old pipe. Project completion projected to be the end of this week or the next. Total expenditures so far is approximately \$20,000.

**DISTRICT MANAGER'S REPORT:** Roger presented his Manager's Report.

Charts showed July revenue is down by \$20K from projections in the current budget due to cooler than normal weather and about 8 times normal precipitation during the month.

August is looking good so far as water pumped has been running approximately 1.4 MGD with typical summer weather in store for at least the next 10 days.

\$40,285 was transferred into LGIP since last Board meeting so now we have achieved somewhat of a milestone which was \$500K as Board requirement dedicated reserves and \$200K for future capital projects with a view to the future. This has been a long haul to get the District funding squared away after a lot of capital expense to get source water and telemetry redundant and reliable.

Roger reported focus of this month has been the Sunflower Pump Station task as presented by Jeb.

Roger spoke to the Board regarding the water loss percentage which was 2.34% this month. He feels the difference in low percentages in the summer and higher numbers in the winter is due to the reservoirs heights, friction loss as they influence pressure in the system. Using our high tech pressure data loggers, mission will be to collect separate data for Lower Chenoweth and the main system to get a feel for these numbers. This has lead to great discussions on hardware and flows and good experience for the District.

The telemetry issues were resolved and had Larry, the SCADA tech, come and dial the system in. Nate has learned a lot about telemetry and radio communications and will be more able to trouble shoot in the future.

Booster at Well #4 is back on line and system is set for normal summer production with Well #4 working in harmony with Well #3 to keep reservoirs full.

Roger noted the District is planning to upgrade our sign at the office and new signs at our major facilities with the location name for easy identification of each site in case of emergency and give a little more secure feeling to the sites.

Roger chatted with the Chronicle this afternoon about the District's Outstanding Performance Certificate and we will be in Wednesday's newspaper under Business News as lead story.

**OLD BUSINESS:** None.

**NEW BUSINESS:** No new business to report.

**TRAINING SEMINARS & CLASSES:** Jeb Miller attended the SDAO Board of Directors and Management Staff training on August 4<sup>th</sup>.

**BOARD COMMENTS:** Marla Skroch commended the staff for a job well done and glad to see everything is running smoothly.

Regular meeting adjourned at 7:17 pm to executive session in accordance with ORS 192.660(2)(i).

Executive session adjourned at 7:44 pm to regular meeting.

**With no further business, motion by Marla Skroch; second by Rod Peterson to adjourn meeting. Motion approved 4 ayes, 0 nays.**

**Meeting adjourned at 7:45 pm.**

**Submitted By: \_\_\_\_\_  
Patsy Busick, Admin./Human Resources**

**Approved as to content at regular meeting held September 14, 2011.**

**By: \_\_\_\_\_  
Tom Ashmore, President  
Board of Director**