



## **PUD BOARD MEETING MINUTES**

**OCTOBER 11, 2011**

**PRESENT:** Tom Ashmore, Mike Elmore, Marla Skroch, Rod Peterson, Roger Prowell, Patsy Busick, Tom Peachey, Jeb Miller, Lea Stephens and Ben Beseda.

**GUESTS:** None.

**Meeting called to order at 6:30 pm by President Tom Ashmore.**

**Good of the order:** Moment of silence at Tom Ashmore's request for Gene Tobie who passed away today.

**Motion by Mike Elmore; second by Marla Skroch to approve the September 13, 2011 minutes and consent agenda. Motion approved 4 ayes, 0 nays.**

**PUBLIC COMMENTS:** None.

**April Moore was scheduled to attend the meeting, Roger explained that Lea received an email from Ms. Moore stating that Bank of America was going to pay the overdue water bill in a foreclosure process at 1015 Verdant St. In reality, a local real estate agent paid the bill and put the account in the realtor's name.**

**FINANCIAL REPORT:** Patsy Busick presented financial reports. With interest earned by September 30, 2011 of \$322.67, less \$10.18 service charge, and deposits of \$80,000.00 the LGIP account balance was \$831,818.76. As of September 30, 2011, Columbia State Bank account balance was \$25,060.32. The balance of the CSB SDC checking account as of September 30, 2011 is \$21,518.98 with one new service at 755 Division St Space 323. Connections checking account is \$11,515.04 with \$500 being deposited for the same address. The balance of the CSB Service Deposits account as of September 30, 2011 was \$17,201.39. Financials were approved as presented.

**ENGINEER OF RECORD REPORT:** Ben Beseda presented the Engineer of Record report.

**Sunrise Estates Expansion:** No new news from September Board meeting report.

**Second Street Project:** Ben is still working at negotiating preliminary work with the City of The Dalles for study of a sanitary/storm project along Second Street combined with the PUD waterline project.

**Lockwood Street Project:** Engineering design work completed and submitted to OHA Drinking Water Program for review and approval.

**There were no other new items this past month.**

**DISTRICT MANAGER'S REPORT:** Roger presented his Manager's Report with the normal charts and graphs showing water production, revenue unaccounted for water and pictures from the field.

Roger noted this has been a month for catching up on scheduled maintenance. We have finished our flushing program (400K of water used) and progressing into the valve project. The new signs have been installed at the office and all other facilities. The quarterly maintenance checks have been completed on all the vehicles and new tires were purchased for the Chevy. Leaks were fixed, helped Pomona Meadows Homeowners Association with their low pressure issues, got safety equipment and barricades in stock and checked into prices for pipe and fittings.

The numbers on water sales reflect the weather with only 6% of normal precipitation during September of .02 inches while the normal is about .36 inches. There were only 8 days in September with below normal high temperatures and 4 days of triple digits.

Our overall water budget numbers are looking decent and we continue to stay lean with expenses but will be spending some capital on the Lockwood Project in getting the new vault installed with related equipment. We anticipate the approval of Ben's work from the Drinking Water Program in the next few days.

Our funds are looking better but we do have our debt service to pay next month. Funds will be held in the general checking account so less money will need to be pulled out of LGIP to cover the annual payment.

We repaired a no-pressure water line leak in the office parking lot. Also repaired a leak on a service line in the Lower Chenowith area where a boulder was used as back-fill material which eventually caused a hole in the pipe.

Roger gave a brief presentation at the Mid-Columbia Fire and Rescue District Board meeting about the recent fire and showed pictures and charts. It was well received.

Mrs. Mary Rohde was thrilled with the photo presented to her by Jeb Miller during the ceremony at the park bench memorial located along the Riverfront Trail in the vicinity of the upcoming Tenneson Engineering's new office building. The nicely framed photo was of Rohde Reservoir so named in Mr. Rohde's honor. Mr. Rohde also assisted in getting the water system established with Lower Chenowith Water District.

**OLD BUSINESS:** Resolution No. 2011-02: "A Resolution of the Board of Directors of the Chenowith Water People's Utility District Authorizing Signing of Checks" was presented for Board signatures. The resolution was approved at the September 13, 2011 Board meeting.

**NEW BUSINESS:** With the passing of Gene Tobie, the Board agreed to send his fiancé, Rose McKenzie, a bouquet of flowers recognizing our condolences. Also it was mentioned to check into a money donation to a charity of the family's choice.

Tom Ashmore and Marla Skroch were appointed as a committee to search customers in Gene's Sub-District to find a suitable candidate to fill his position on the Board. The recommendations for the replacement will be presented to the Board at the next meeting.

**TRAINING SEMINARS & CLASSES:** Roger will be attending the OPUDA Conference on October 19-21, 2011.

**BOARD COMMENTS:** None.

With no further business, motion by Rod Peterson; second by Mike Elmore to adjourn meeting. Motion approved 4 ayes, 0 nays.

**Meeting adjourned at 7:15 pm.**

**Submitted By:** \_\_\_\_\_  
**Patsy Busick, Admin./Human Resources**

**Approved as to content at regular meeting held November 16, 2011.**

**By:** \_\_\_\_\_  
**Tom Ashmore, President**  
**Board of Director**