



PUD BOARD MEETING MINUTES

APRIL 19, 2016

Board meeting called to order at 5:30pm by President Mike Elmore.

PRESENT:

Tom Ashmore, Rod Peterson, Marla Skroch, Mike Elmore, Wendy Shoptaw, Jeb Miller, Ben Beseda and Tom Peachey.

APPROVAL OF MINUTES AND AGENDA:

Minutes approved as presented.

GUESTS:

None.

PUBLIC COMMENTS:

None.

ENGINEER OF RECORD REPORT:

Ben Beseda presented his Engineer of Record report.

1. **City Site Team Meeting:** No PUD projects in the last month. There have been scheduled meetings for items outside of the PUD service area. This week's meeting includes CWPUD project discussed below.
2. **2016 Projects:** Design for the 8th and 9th Street Project is nearing completion. I anticipate submittal to the State Drinking Water Program this week. Lockwood is next on the list.
3. **Water Management and Conservation Plan:** No progress this month.
4. **6th Street and Snipes Street Hotel:** Grading work as the first phase to this development is underway. This initial clearing of the site solid rock will be completed this week. Final design will be next week to determine depths of cut into the solid rock. I anticipate receipt of building plans shortly. This will show their needed meter size and start the SDC discussion with the District Manager. This project has not yet been schedule on the City Site Team agenda.
5. **Georgia Vista Apartments:** This is a proposed 20 unit apartment complex on the west end of 10th Street across from Pomona Meadows. This is on the City Site Team Meeting agenda for this week. Tenneson Engineering has completed boundary and topographic survey for the site. The developer seems experienced and will push the project to completion this year. I anticipate this will be one large service, SDC discussions with the District Manager shortly on this project as well.
6. **No other new projects have come up with the PUD.**

Financial Report:

Mike Elmore had a question about the high balance in the general account. Jeb explained that there would be a few big purchases coming up and wanted to have the money in the account to make the purchases.

DISTRICT MANAGER'S REPORT:

Jeb Miller presented his District Manager's Report.

Jeb told the Board that one of the first big purchases was to buy a new motor and pump for the booster room at Well #4. The existing motor blew up during winter last year and needed to be replaced. The cost of the new motor will be \$7,989.00 and needed to be approved by the Board due to the purchasing policy. Tom Ashmore made the motion to make the purchase and Wendy Shoptaw seconded it. With the motion made, the Board voted 5 ayes and 0 nays.

The 2" meter at the elementary school has been installed and the crew will keep an eye on the water usage to see if there has been any unaccounted for water accounted for. Jeb explained that the install was not easy. There was a small leak coming from the back side of the meter flange and the crew was watching to make sure it didn't continue.

Valve turning and fire hydrant flushing have been completed. There will be one more hydrant flush in the fall, which will complete our programs for the 2016 year.

The next project will be 8th and 9th Street mainline replacement. Jeb will be meeting with Ben over the next week to go over the plans and get a parts list ordered.

A lady came in to talk about putting a RV park in a 3828 W. 10th Street. She asked what the SDC would be and was Chenoweth Water PUD capable of supplying water. She is in the stages of signing papers for the property and would let us know once she has closed.

The parking lots at the office have gotten bad and Jeb announced to the Board that he has approved Seal Kote to crack seal and seal coat both lots. They will be starting in the next couple of weeks and the job cost was \$3,543.50.

Jeb presented the PowerPoint presentation with slides showing water sold, revenue, water loss, revenue from unaccounted for water and totals for yearly water loss and water loss totals for the year so far. He included pictures of the Snipes and 6th Streets project and pictures of flushing fire hydrants.

Mike Elmore asked about lead and copper and if we test for lead and copper at the schools. Jeb explained about the tier system for lead and copper sampling. He explained that the District might be required to sample more than twenty that is required now and the school will be added if that is the case.

Jeb presented the Budget and explained to the Board that it wasn't done but will be done for the next meeting on May 17, 2016 and be presented for final approval at the June 21, 2016 meeting.

That concluded the District Manager's report.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

TRAINING SEMINARS & CLASSES:

Singer valve class was held a Crystal Springs on April 28, 2016 and the guys received .4 CEU's.

Brenton will be attending Cross Connection in June.

Board Comments:

Tom Ashmore commented that the fire department is looking into a charge that could affect the District. The charge would be per bill and the money collected would go to the fire department.

Tom Ashmore also said that they are looking into waiving SDC charges if the customer installs fire suppression systems in the new buildings. Not sure of the details, but there has been talk about this happening.

With no further business, the motion was made by Tom Ashmore and seconded by Rod Peterson to adjourn the meeting. 4 ayes, 0 nays.

Submitted By: _____
Jeb Miller, District Manager

Approved as to content at regular meeting held May 17, 2016

By: _____
Mike Elmore, President Board of Director