



PUD BOARD MEETING MINUTES

April 21, 2020

Board meeting called to order at 5:30pm by Mike Elmore.

PRESENT:

Mike Elmore, Marla Skroch, Ralph Browning, Karla Proffitt, Wendy Shoptaw, Jeb Miller, and Tom Peachey.

APPROVAL OF MINUTES AND AGENDA: No Minutes for the Month of March.

GUESTS: None

PUBLIC COMMENTS: None

ENGINEER OF RECORD REPORT:

- 1) City Site Team Meeting: Due to COVID-19 there have been no Site Team Meetings. The City is working to develop a "site team meeting" process that does not involve the meeting component to gather initial information and then pass to developers regarding possible projects.
- 2) Tenneson has been able to continue working. Our office is closed to the public except for appointment only. Much practicing of social distancing, extra cleaning and video meetings.
- 3) Development projects have seemed to generally all slowed down. Public agencies are working to develop new review processes.
- 4) Whispering Pines Estates: Phase 4 construction plans are in final internal review at Tenneson and should be issued for agency review soon. I will review with the District Manager when complete. Phase 4 consisting of the final 11 lots is scheduled to be constructed this year.
- 5) Hostetler Street Waterline Replacement: Project design nearing completion. Conducted a project walkthrough with the District Manager, discussed location, service connections, mainline connections and finalized size to be 8".
- 6) Petersons Mobile Village Waterline Upgrade Project: This project will install new District waterlines to service all the homes within Rod Peterson's mobile home park. Initial work has been project scoping with Rod and the District Manager and call in for utility locates. The locates will help guide waterline placement.
- 7) No other new projects have come up within the PUD.

FINANCIAL REPORTS: None

DISTRICT MANAGER'S REPORT:

With the Covid 19 going on the crew has been staying at home. The On-call person has been coming in, doing well checks, and holding the phone for emergencies. Haley has been working the office 8:00 AM to 12:00PM and only taking payments over the phone. We have all done a great job at social distancing and will continue to take safety measures until this lightens up.

CUSI is coming along and we should be able to start just using UMS and no more CBSW. Haley has been working with the implementation group on getting the on-line bill pay working. Once they have everything they need we will get that group together with IT Pro and launch the new web site.

We have been talking back and forth with Tim Tice from OAWU about our Water Management and Conservation Plan. The ball is rolling on that and he just needs information from the District. More to come on that in the near future.

That concluded the District Manager's report.

OLD BUSINESS: None

NEW BUSINESS: None

TRAINING CLASSES AND SEMINARS: None

Board Comments:


With no further business, the motion was made by Marla Skroch and seconded by Wendy Shoptaw to adjourn the meeting 4 ayes, 0 nays.

Submitted By: _____


Jeb Miller, District Manager

Approved as to content at regular meeting held May 19, 2020.

By: _____


Mike Elmore, President Board of Director