



## **PUD BOARD MEETING MINUTES**

**August 18, 2020**

**Board meeting called to order at 5:30pm by Mike Elmore.**

### **PRESENT:**

**Mike Elmore, Marla Skroch, Ralph Browning, Karla Proffitt, Wendy Shoptaw, Jeb Miller, and Tom Peachey.**

**APPROVAL OF MINUTES AND AGENDA: Minutes approved as presented.**

**GUESTS: None**

**PUBLIC COMMENTS: None**

### **ENGINEER OF RECORD REPORT:**

- 1) City Site Team Meeting: The City is continuing using Zoom as the Site Team Meeting format. Meetings have been intermittent due to low potential application numbers. The August 6<sup>th</sup> meeting contained a CWPUD item for potential development of a food cart pod at the location of the former Wendy's restaurant. The August 20<sup>th</sup> meeting was cancelled.
- 2) Wendy's Food Cart Pod: Follow up discussions with developer and PUD manager related to existing water services to the property.
- 3) Whispering Pines Estates: Phase 4 construction plans have been completed and approved. Construction start is held up pending receipt of Oregon DEQ construction stormwater permit. Phase 4 consisting of the final 11 lots is scheduled to be constructed this year.
- 4) Hostetler Street Waterline Replacement: Project design nearing completion. No change from last month. Need to work out connection details with the District Manager including potholing at 6<sup>th</sup> and Hostetler to determine best re-connection method to the existing line.
- 5) Petersons Mobile Village Waterline Upgrade Project: No new work, need to complete scoping discussions with owner and District Manager for this water line upgrade project.
- 6) No other new projects have come up within the PUD.

**FINANCIAL REPORTS: None**

### **DISTRICT MANAGER'S REPORT:**

With all the fires going on it was a suggestion by the manager that we look into fill stations for water trucks. This would allow crews to fill their trucks up without slamming hydrants, causing water hammer to the mains. The two suggested sites would be Sevenmile/State Road, and somewhere by the freeway exit by the 76 gas station at the end of town. Future discussion needed to get this project going.

UMS is almost up and running we have a few more billing cycles to go through and we should be able to say good-bye to CBSW. On-Line bill pay will follow along with a brand new web site.

We are looking into the SDIS grant application for a new gate down at the shop. Our existing gate has blown over from the wind twice. In addition, it is a hazard to park on the side of the street and get out opening gate every morning. With a new automatic gate, we will have openers from the vehicles to enter the shop grounds.

On August 22, the District Manager completed his 15<sup>th</sup> year at the District. He will be having a management evaluation coming up in October and wanted to give a reminder to the Board about that.

That concluded the District Manager's report.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**TRAINING CLASSES AND SEMINARS:**

William Van Ek and Rick Saldivar are attending the OAWU conference at Seaside Oregon August 17, 2020 thru August 21, 2020.

**Board Comments:**

With no further business, the motion was made by Ralph Browning and seconded by Karla Proffitt to adjourn the meeting 4 ayes, 0 nays.

Submitted By: \_\_\_\_\_

*Jeb Miller*  
Jeb Miller, District Manager

Approved as to content at regular meeting held September 15, 2020.

By: \_\_\_\_\_

*Mike Elmore*  
Mike Elmore, President Board of Director