



## **PUD BOARD MEETING MINUTES**

**September 15, 2020**

**Board meeting called to order at 5:30pm by Mike Elmore.**

### **PRESENT:**

**Mike Elmore, Marla Skroch, Ralph Browning, Karla Proffitt, Wendy Shoptaw, Jeb Miller, Tom Peachey, and Andrew Myers**

**APPROVAL OF MINUTES AND AGENDA: Minutes approved as presented.**

**GUESTS: None**

**PUBLIC COMMENTS: None**

### **ENGINEER OF RECORD REPORT:**

- 1) City Site Team Meeting: The City is continuing using Zoom as the Site Team Meeting format. Meetings have been intermittent due to low potential application numbers. The September 3<sup>rd</sup> meeting contained a CWPUD item for possible redevelopment of five lots within the Ott Springs subdivision. This subdivision off 10<sup>th</sup> Street at Myrtle was completed in 2007. The proposal would redivide five of the upper lots into 9 lots of smaller sizes. If completed four new water services will need to be installed. The September 17<sup>th</sup> meeting has no CWPUD items on the agenda.
- 2) Whispering Pines Estates: Phase 4 construction plans have been completed and approved. Construction start is held up pending receipt of Oregon DEQ construction stormwater permit. Given the lateness of the construction season it is unclear if the developer will move forward with any work this year.
- 3) Hostetler Street Waterline Replacement: Project design nearing completion. No change from last month. Need to work out connection details with the District Manager including potholing at 6<sup>th</sup> and Hostetler to determine best re-connection method to the existing line.
- 4) Petersons Mobile Village Waterline Upgrade Project: No new work, need to complete scoping discussions with owner and District Manager for this water line upgrade project.
- 5) No other new projects have come up within the PUD.

**FINANCIAL REPORTS:** Mike Elmore asked where the general reconcile and the budget vs. actual were at. The manager explained that Number Works had not finished with it in time for meeting. They are going through audit.

### **DISTRICT MANAGER'S REPORT:**

The District's phone system went out this last month. Therefore, we decided to do away with the old internet phones and go in house. The new phones came from Staples and now we have control over the messaging and settings. The office staff is much happier with the new phones that are wireless.

The SCADA system has been shutting down on its own and we experienced an overflow at Rohde Reservoir this last week. The crew went down to Staples, bought half a dozen battery backups, and replaced the old. So far, we have not experienced one issue with the SCADA system. We will have to see what the future looks like on the screen.

That concluded the District Manager's report.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**TRAINING CLASSES AND SEMINARS:**

Rick Saldivar is going for his Water Distribution Level 2 in the Month of October/November. Ricks application has been completed and sent, and he is waiting on the States response.

**Board Comments:**

With no further business, the motion was made by Marla Skroch and seconded by Karla Proffitt to adjourn the meeting 4 ayes, 0 nays.

Submitted By:   
Jeb Miller, District Manager

Approved as to content at regular meeting held October 20, 2020.

By:   
Mike Elmore, President Board of Director